


## DECISIONS DELEGATED TO OFFICERS

<b>Decision title:</b>	Appointment of Prior & Partners to provide planning advice for the Oxford Ice Rink
<b>Decision date:</b>	12 April 2024
<b>Source of delegation:</b>	This decision was delegated to officers under Part 4.4 of the Council's Constitution: all executive functions except those in Part 4.5, 4.6 and 4.7 are delegated to the officers in the senior management structure.
<b>What decision was made?</b>	Following invitations to 3 firms and the receipt of 2 written quotes, the decision is to appoint Prior and Partners to undertake the work sought. The quote is within the budget set, with a spend of up to £15k.
<b>Purpose:</b>	The commission enables the Council to ensure that it receives the specialist advice it needs in dealing with an important asset.
<b>Reasons:</b>	The commission is sought to enable longer term planning with regard to the ice rink.
<b>Decision made by:</b>	Peter Matthew, Interim Executive Director (Communities and People)
<b>Other options considered:</b>	The other option considered was to continue without the advice. This option was rejected as it increases the risk around the planning for the future of the facility.
<b>Documents considered:</b>	Written quotes (exempt)
<b>Key or Not Key:</b>	Not Key
<b>Wards significantly affected:</b>	Although the planning advice may relate to two or more wards there is no direct impact on the wards from the work it is proposed to undertake at this time.
<b>Declared conflict of interest:</b>	None
<b>This form was completed by:</b> <b>Name &amp; title:</b> <b>Date:</b>	Jenny Barker Regeneration Lead 11 April 2024

### Approval checklist

<i>Approver</i>	<i>Name and job title</i>	<i>Date</i>
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<b>Decision maker</b>	Peter Matthew, Interim Executive Director (Communities and People) 	12 April 2024
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**Consultee checklist**

<b><i>Consultees</i></b>	<b><i>Name and job title</i></b>	<b><i>Date</i></b>
<b>Cabinet Member</b>	Councillor Chewe Munkonge, Cabinet Member for Leisure and Parks	12 April 2024